

CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG
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The next meeting of Naunton Parish Council to be held on Monday 15th September 2025, starting at 7.00 pm. The meeting will take place in the village hall

M Freeman, Clerk to the Council

10th September 2025

Members of the public and press are welcome to attend and are invited to address the council at item 2 on the agenda.

AGENDA

Call to order

- 1) **Declarations of Interest** on items on the agenda (Localism Act 2011) from Councillors
- 2) **To hear representations from the public regarding items on the agenda**
- 3) **Approval and signing of the previous meeting's minutes** (July 2025)
- 4) **Chairman's announcements**
- 5) **Clerk's Report.** Councillors to note contents, including information regarding item 6 (Traffic management options); item 8 (External lighting).
- 6) **Traffic management**
 - a. **GCC Community 20s and Safer Roads initiatives** . Councillors to consider the letter from GCC Cllr Roger Whyborn, Cabinet member for Sustainable Transport and Road Safety and to decide how to vote to express an interest in the two initiatives discussed:
 - To be considered for 'Community 20s' on some roads within your area (yes or no)
 - To be considered for a reduction in speed limits where you currently have safety concerns (yes or no).
Responses required by 19th September, to include date or meeting where the PC considered this decision.
 - b. **20's plenty signs**
 - c. **Speedwatch, Autospeedwatch, GCC speed monitoring.** Councillors to consider alternative initiatives included in the Clerk's report designed to reduce traffic speeds and accidents.

7) **Planning applications**

To comment: None.

To confirm comments made between meetings: None.

To note changes since the last meeting:

[25/02407/DD](#) 5 day notice to remove dead rowan tree in front of Stonegate. No objections.

[25/02577/TCONR](#) Works to Ash at Waterloo Farm. No objections.

[25/02152/TCONR](#) Lopping off 30' from 4 Norway spruce at Elm Tree Cottage. No objections.

[25/01732/FUL](#) The Stables, Brockhill Quarry. Erection of a permanent equestrian manager's dwelling. Biodiversity Officer recommends refusal as information as to how the 10% Biodiversity Net Gain will be achieved is missing. Awaiting decision.

[25/02056/TCONR](#) The Old Rectory. Works to trees in conservation areas for Ash, Yew and Liquidambar. No objections.

[25/02060/LBC](#) Internal alteration to Church House to include glass fire door at ground floor. Comments received from 1 councillor. Permitted.

[25/01509/FUL](#) Land and building east of 3 Littleworth. Erection of self-build two-storey dwelling and detached garage, demolition of dilapidated barn. Naunton Parish Council did not

object to this application. Highways Officer has recommended refusal. Conservation officer requested changes to the garage design.

[24/01956/CLEUD](#) 1 Aylworth Cottages The applicant has taken this to appeal. Still no date available. Written appeal only. Case officer stated that the applicant has failed to provide 'sufficiently precise and unambiguous information' for a CLEUD'. Awaiting decision.

[25/00502/FUL](#) Roundhill Farm, Lower Harford GL54 3AQ. Change of use from agricultural outbuilding to holiday let, extension and associated works. Naunton PC had no objections. Bat box information now provided. Awaiting decision.

[25/02145/FUL](#) Lavender Hill Farm. Erection of agricultural building to form cover over existing solid manure heap. Biodiversity Officer has approved provided applicant submits a woodland protection plan and a 10-year Landscape and Ecological Management Plan. Expiry 14th August. Awaiting decision.

- 8) **External lighting in Naunton.** This item was raised at the last meeting. See draft letter in the Clerk's report. Councillors to decide whether to issue a letter asking residents to reduce external lighting and the benefits of doing so.
- 9) **Dog waste disposal signs.** Cllr Gibberson to report on progress on designing and installing signs as per previous meeting. Councillors to decide on any action.
- 10) **Neighbourhood Planning.** Cllrs to decide whether to continue with this project given the potential alternatives e.g. Future Neighbourhood Statements, 'Fields in trust' protection, (recreation field is already registered with Sport England). Councillors to decide whether to attend the GRCC information session on 20th October 6.30 p.m. Brockworth (further details in the Clerk's report).
- 11) **Assets and risk assessment.** To receive reports on council assets and decide on any action.

Recreation field & benches	Cllr Hanks to report on any works required.
Play area	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report.
Village Hall	Cllr Russell to report on Village Hall Committee meetings
Defibrillator	Cllr Hanks to report on battery replacement.

12) Finances

a) To receive current accounts and bank reconciliation

Current account balance A/c 00462740: £27,854.43 (8th September 2025)

Deposit account balance A/c 01612290: £492.67 (8th September 2025)

Naunton Parish Council Reconciliation

Period 1 April 2025 to 22 July 2025 9th September 2025

Current account 00462740

Online

Balance @ 8 September 2025 £27,854.43

Deposit account 01612290

Online

Balance @ 8 September 2025 £492.67

Total £28,347.10

Less outstanding cheques £0.00

Reconciled balance £28,347.10

Cash book summary

Opening balance 1.4.25 £18,746.20

Add receipts to date £14,193.66

Less payments to date £4,592.76

Cash book balance £28,347.10

Signed:

Clerk & RFO

Chairman

Date: 17th November 2025

b) To approve payments and note receipts

The following payments to be approved:				
Epay	M Freeman	Clerk's salary August/September @ £230.07 p.m.	LGA 1972 s.112 (2)	£406.14
Epay	HMRC	Tax @£24.60 p.m.	LGA 1972 s.112 (2)	£49.20
Epay	Parish Online	New website & emails	LGA 1972 s.142	£258.00
Pay	M Freeman	Expenses – 20's plenty signs & fixings	RTRA 1984 s.72	£416.16
Epay	M Freeman	Expenses - VAT on GoDaddy payment May 25	LGA 1972 s.142	£7.99

The following credits have been received:				
	Deposit a/c	Interest August, September 2025		£0.59
Payments between meetings:				
PAY	Lloyds	Account fees @ £4.25 p mth		£8.50
SO	PATA	Payroll Services Q3 25		37.35

15) Items for the next meeting:

NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the agenda for the next meeting only.

End of public meeting. Public to leave the room.

The next meeting will take place on Monday 15th September 2025.

Closed meeting: Clerk's review. Councillors to consider the clerk's appraisal. If the appraisal is satisfactory the clerk will advance one point on the NALC pay scales. The NALC pay rates for 2025 will apply.