

CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG
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www.nauntonpc.org

You are invited to attend the Annual Meeting of Naunton Parish Council to be held on Monday 18th May 2025, starting at 7.00 pm. The meeting will take place in the village hall.

M Freeman, Clerk to the Council

12th May 2026

Members of the public and press are welcome to attend and are invited to address the council at item 2 on the agenda.

AGENDA

Call to order

- 1) **Election of the Chairman for 2026/27.** Councillor to sign Declaration of Acceptance.
- 2) **Election of Vice-Chairman for 2026/27.** Councillor to sign Declaration of Acceptance.
- 3) **Declarations of Interest** on items on the agenda (Localism Act 2011) from Councillors
- 4) **To hear representations from the public regarding items on the agenda**
- 5) **Approval and signing of the previous meeting's minutes** (March 2026)
- 6) **Chairmans Matters** e.g. update on GCC response to report of overhanging trees on Summer Hill and CDC and/or GCC councillor reports.
- 7) **Insurance.** Councillors to decide whether to renew the policy with Community First. Naunton is in a 3 year agreement with Community First. This is the last year of that 3-year agreement. The premium last year was £434.94. This year it's £431.52.
- 8) **Planning applications**
To comment:
[26/01400/FUL](#) Glebe House, Grange Hill. Change of use of land to additional residential land and installation of football pitch (retrospective). Erection of garage building with associated works. Note mention of 'community shop' in Par 6.1 and Par 6.4 pt.6.
 and [26/01310/FUL](#) Glebe House, Grange Hill Erection of single-storey side extension with associated works. Demolition of existing outbuilding (stables). Timber cladding to part of existing house. Deadline 29th May.
Comments made between meetings: None by Councillors but GCC Councillor Tom Bradley has posted comments objecting to the application:
<https://planningonline.gloucestershire.gov.uk/planning/index.html?fa=getApplication&id=129357&success=true&message=>
To note changes since the last meeting:
[25/00502/FUL](#) Roundhill Farm, Lower Harford GL54 3AQ. Change of use from agricultural outbuilding to holiday let, extension and associated works. Permitted with 13 conditions including max 6 rooflights, approved outdoor lighting only, three bat boxes, holiday let only.
- 9) **Dog waste disposal signs.** Cllr Gibberson to report on progress on signs. Councillors to decide on any action.
- 10) **Assets and risk assessment.** To receive reports on council assets and decide on any action.

Recreation field & benches	Cllr Hanks to report on any works required.
Play area	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report.
Village Hall	Cllr Russell to report on Village Hall Committee meetings

11) Defibrillator familiarisation training (Severnside Defibrillators – free training) At a previous meeting Councillors decided to hold this in the autumn. However, free training is no longer available. Severnside now offers training at a cost of £340 + VAT. Councillors to decide whether to book training.

12) Annual fees for use of recreation field. Councillors to decide whether to retain the current charges for the village societies:

Village Hall Society	£100
Naunton Music Society	£100
Naunton Village Social Society	£300

13) Governance. Councillors to review and adopt the following. Please see website for documents:

- a) Standing orders
- b) Financial Regulations
- c) Code of Conduct

14) GDPR. Councillors to report on GDPR online training outstanding following the March meeting.

15) AGAR - Certificate of Exemption from external audit (AGAR 2025/6 Form 2). Councillors to review and approve. See Clerk's report.

16) AGAR - Governance and Accountability Return 2025/26 See Clerk's report.

- a) **Annual accounts: Section 1 Annual Governance Statement 2025/26.** Councillors to review and approve.
- b) **Annual accounts: Section 2 Accounting Statement 2025/26** Councillors to review and approve.
- c) **Annual accounts: Notice of commencement of Public Rights.** Councillors to note dates.

17) Finances

- a) **To receive current accounts and bank reconciliation**
 Current account balance A/c 00462740: £37661.61 (11th May 2026)
 Deposit account balance A/c 01612290: £494.77 (11th May 2026)

Naunton Parish Council Reconciliation				
Period 1 April 2025 to 12 May 2026				
Current account 00462740 Online				
		Balance @ 11 May 2026	£37,661.61	
Deposit account 01612290 Online				
		Balance @ 11 May 2026	£494.77	
Total			£38,156.38	
Less outstanding cheques				£0.00
Reconciled balance			£38,156.38	
Cash book summary				
		Opening balance 1.4.25	£24,195.87	
		Add receipts to date	£14,575.43	
		Less payments to date	£614.92	
Cash book balance			£38,156.38	
Signed:				
Clerk & RFO				
Chairman				
Date: 18th May 2026				

b) To confirm direct debits and standing orders for the next year.

Lloyds Bank account fee £4.25 per month per account
 Public Works Loans Board (1) every 6 months £1,616.95
 Public Works Loans Board (2) every 6 months £1,610.97
 PATA payroll services £40.35 per quarter
 St Andrews Church £1 p.a.

c) To approve payments and note receipts

The following payments to be approved:				
Epay	M Freeman	Clerk's salary March/April	LGA 1972 s.112 (2)	£534.86
Epay	HMRC	Tax	LGA 1972 s.112 (2)	£76.80
Epay	RoSPA	Annual inspection report		£128.40
Epay	GALC	Annual subscription 25 26		£101.39
Epay	GPFA	Annual membership 25 26		£50.00
Epay	Community First	Annual insurance		£431.52

The following credits have been received:				
Var.	Deposit a/c	Interest April and May		£0.43
9.4.26	J Duval	Rent of recreation field		£50.00
16.4.26	CDC	Precept part 1		£14,475.00
16.4.26	B Hawkins	Rent of recreation field		£50.00
Payments between meetings:				
PAY	Lloyds	Account fees @ £4.25 p mth		£4.25

18) Dates of 2026/27 meetings Naunton PC normally meets on the third Monday of the month, every other month. The following dates to be approved:

20th July, 21st September, 16th November, 18th January, 15th March, 17th May (27/28)

19) Items for the next meeting:

NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the agenda for the next meeting only.