

Clerk: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Cheltenham, GL54 5UG

www.naunton-pc.gov.uk

MINUTES: of Naunton Parish Council Meeting held on Monday 30th March 2026 at 7.00 pm.
PRESENT: Parish Councillors: Charles Hanks, Keith Russell, David Pickup, Wendy James.
APOLOGIES received in advance from Cllr Gibberson.

IN ATTENDANCE: Maxi Freeman, Clerk

MEMBERS OF THE PUBLIC: One

1. **To receive Declarations of Interest in items on the agenda (Localism Act 2011).** None.
2. **To hear representations from the public** regarding items on the agenda. None.
3. **Approval of minutes of the previous meeting (January 2026)** The meeting approved the minutes, and the Chairman signed them. Action: Clerk to post to website.

4. **Chairman's announcements.** The Chairman asked CDC Cllr Wilkins to present his report.

The main CDC activities were: The Local Plan, Local Government Reorganisation and new refuse collection vehicles.

The new Local Plan, which takes account of the Government's new housing target, is now with the Planning Inspector for approval by the end of the year. Over 3500 responses were received during the consultation.

As part of Local Government reorganisation CDC will cease to exist after 1.5.2028, after the 2027 elections. 'Future Gloucestershire', an organisation made up of the 6 current district councils, is preparing for the changeover.. The transfer of DC assets will be decided by the new unitary authority which replaces Gloucestershire County Council. The North Cotswolds will have 2 ward councillors.

The Government's decision on the number of unitaries which will replace Gloucestershire County Council is expected before the end of July.

A fleet of 16 energy efficient waste collection vehicles had been ordered - one electric and the rest hydrogen powered.

4. **Clerk's Report.** Councillors noted supporting information for items, 3, 9(a), 11 (a), 11 (b), 12(b). 7.
5. **Planning applications**

No new planning applications have been made since the last meeting. Councillors noted that :

26/00039/FUL Littons. Erection of residential outbuilding in place of stables. Councillors were concerned about the access to the Stables. Action: Clerk to investigate.

7. **Training.** Councillor James reported that the training had been very informative.
8. **Grit bins.** Action: Cllr Hanks to continue to chase the snow warden for details of the current stocks and location of grit/salt. Action: Clerk to purchase one bin and to check whether the blue bins belonged to GCC.

9. **Governance:**

- a) **Dispensation for Village Hall trustees.**

Councillors decided to grant a dispensation for Cllr Russell (a village hall trustee) to take part in decisions regarding village hall funding at parish council meetings.

- b) **Internal controls policy.**

Councillors approved the updated Internal financial controls policy. Cllr James agreed to carry out the internal financial controls this year. Action: Cllr James to complete the checklist and return it to the clerk.

c) Appointment of internal auditor for the year 2025/26.

Councillors satisfied themselves that the proposed auditor (GAPTC) was independent and qualified to audit the council and decided to appoint GAPTC as its auditor for the year 2025 – 26.
Action: Clerk to inform GAPTC (now GALC).

10. Highways

a) Ditch at Waterloo Farm. Councillors noted that the trench had been dug and sand-bagged however the channel was still not large enough. Action: Cllr Pickup to send photographs to the clerk for a report to GCC.

b) Traffic and condition of road from Grange Hill to Buckle Street

Councillors noted that GCC Highways had carried out work opposite the top of Grange Hill, next to the quarry. The condition of the verges was still very poor. In addition, silt from the quarry was flowing down into the village, blocking drainage channels to the extent that one member of public had dug a private trench across their garden to draw the water away from their home. The silt is then deposited in the river which causes water to back up to residents' homes. Action: Clerk to check planning requirements for the quarry; Councillors to gather photographic evidence of the issues.

The clerk summarised the current position regarding quarry traffic at Grange Hill: GCC Minerals & Waste Planning were aware that the quarry was exceeding its permitted extraction rates, leading to many more vehicle movements per day (permitted number is weight dependent - around 2 per week). Enforcement officers were working with the quarry but no penalties were being demanded. Instead, the authority has asked the quarry to apply for a new permit which will allow them to extract the amount they want. The new application is expected to:

“regularise and clarify matters relating to vehicle movements, operating hours, and associated mitigation measures. ...The operator has additionally indicated that more substantial long-term operational changes may follow, and officers have made it clear that any such proposals must include a robust and comprehensive package of mitigation and disturbance-reduction measures for the local community.”

In addition the Team leader has stated “The purpose will be to properly assess and, where necessary, secure an appropriate and enforceable revised permission that better reflects and responds to the operator’s current operating intentions”.

11. Data Protection

a. Training. The Clerk had registered all councillors for the GDPR training as per requirements. However, some councillors had not received confirmation. Action: Clerk to check.

b. GDPR statement of data compliance. Councillors signed the statement of compliance.

CH

12. Assets and risk assessment. To receive reports on council assets and decide on any action.

Recreation field and benches	Cllr Hanks reported that all planned works had been completed. Action: Clerk to request invoice. Cllr Hanks agreed to mend the goal posts. Cllr Pickup asked for 10 boxes of dog waste bags for the recreation field. Action: Clerk to order.
Play area	Cllr Hanks had mowed the play area.
Flood Monitoring	Cllr Russell reported that the river was clearing after the recent high waters but that silt from Grange Hill was building up.
Village Hall	Cllr Russell to report on Village Hall Committee meeting
Defibrillator	Cllr Gibberson has reported that Webnos has not registered the new equipment.
Phone box	Cllr Gibberson has arranged for an electrician to replace the light fitting.

13. Finances

- a) **To receive current accounts and bank reconciliation** Councillors noted current balances and approved the reconciliation. The Chairman signed the reconciliation. The clerk noted that VAT to the value of £360.51 had been claimed.

OK

Naunton Parish Council Reconciliation

Period 1 April 2025 to 25th March 2026

Current account 00462740 Online

Balance @ 25th March 2026 £24,985.39

Deposit account 01612290 Online

Balance @ 25th March 2026 £494.34

Total £25,479.73

Less outstanding cheques £0.00

Reconciled balance £25,479.73

Cash book summary

Opening balance 1.4.25 £18,746.20

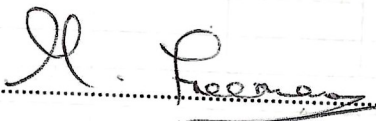
Add receipts to date £19,475.33

Less payments to date £12,741.80

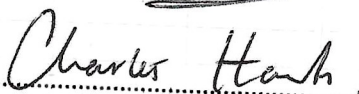
Cash book balance £25,479.73

Signed:

Clerk & RFO



Chairman



Date: 30th March 2026

b) **Payments.** Councillors approved the following payments and noted receipts and payments made between meetings.

The following payments to be approved:				
Epay	M Freeman	Clerk's salary February/ March	LGA 1972 s.112 (2)	£552.46
Epay	HMRC	Tax	LGA 1972 s.112 (2)	£36.07
Epay	M Freeman	Expenses – February GoDaddy	LGA 1972 s.142	£26.39

The following credits have been received:			
	Deposit a/c	Interest February/March 2026	£0.41

Payments between meetings:			
SO	PATA	Quarterly payroll services	£40.35
PAY	Lloyds	Account fees x 2 months @ £4.25 p mth	£8.50
DD	PWLB	Village Hall loan repayment	£1616.95

14) Items for the next meeting:

Councillors noted that trees were overhanging on Summer Hill and blocking views for drivers. Cllr Hanks agreed to provide photographs for a report to GCC. Cllr James reported that she had not received confirmation from the bank that she was now registered as a signatory.

The next meeting is scheduled for 18th May 2026.

Charles Hanks

Chairman

Date 18th May 2026